Tilden Hogge Elementary School

**Council Policy Type**

**\_\_\_\_\_\_\_\_ Council By-Laws (Council Operational Policies)**

**\_\_\_\_\_\_\_\_ Function (School Operational Policies)**

**School Scheduling Policy**

The school scheduling committee will meet to determine the daily schedule for Tilden Hogge Elementary School. The committee will take into consideration the following information in order to develop the schedule.

* Small group times will be the first thing that is allocated on the schedule to ensure that sufficient time is available for flexible small groups throughout the day and the school year.
* Our schedule will provide and protect adequate time for students to be actively involved in creating, performing and responding to the arts.
* When possible our school schedule will provide all students access to the four arts and humanities areas-dance, drama, music and visual arts.
* Our schedule will allow teachers shared time to collaborate and plan on a regular basis (including collaboration among teachers in program review areas and other teaching areas.
* Allow teachers shared time to collaborate and plan on a regular basis.

Upon completion of the schedule it will be presented to faculty to review and make necessary changes. Once this process is completed the schedule will be presented to the council for their approval.

First Reading April 1, 2013

Second Reading May 6, 2013